



## **Auction Item Submission Form**

Auction Date: December 1, 2023

**Submission Deadline: November 1, 2023**

### **DONOR INFORMATION**

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

**Name as you would like it to appear for recognition purposes:**

\_\_\_\_\_

### **DONATED ITEM INFORMATION**

Donated Item Name \_\_\_\_\_  
Estimated Value \_\_\_\_\_ Expiration Date (if any) \_\_\_\_\_  
Item Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Restrictions (if applicable) \_\_\_\_\_  
Does Item Require Pick Up?     Yes  No    Location of Pick Up \_\_\_\_\_  
Will Donor Deliver to The Arc?     Yes  No    Date Item Can Be Picked up \_\_\_\_\_

**For more information contact:**

**Jennifer Navarra**  
**(619) 795-4186**  
**jnavarra@arc-sd.com**

Please fax or mail completed form:

**FAX # (619) 234-3759**

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